

MINUTES FOR THE WORKING MEETING OF THE BOARD OF TRUSTEES OF  
THE OQUIRRH RECREATION AND PARKS DISTRICT  
WEDNESDAY JUNE 19, 2024  
ELEMENT EVENT CENTER - EAST CONFERENCE ROOM  
5658 S COUGAR LANE (4800 WEST),  
KEARNS, UTAH

Present:

Wade Wright, Chair  
Jeff Monson, Vice Chair  
David Howick, Trustee

Staff Present:

Kevin Schmidt, Executive Director  
Danielle Norman, Controller  
Chris Johnson, Accountant/HR Specialist  
Josh Lawrence, HR Manager  
Kurt Warren, Facilities

Others Present:

Rob Wood – HBME Auditor

CALL TO ORDER

Chair Wright called the meeting to order at 6:06 PM. Chair Wright Discussed future agenda items.

General Discussion

Chair Wright discussed future agenda items, committee reports. He stated he is reviewing the current policies; he is also looking at the nepotism statement. Vice-Chair Monson stated he is working on the internal policy for financials.

The next agenda item discussed was the changes to Tier 2 URS contributions. A lengthy discussion by the Board and those in attendance. They discussed options on what is the best way to manage the change.

PRESENTATION OF THE 2023 AUDIT


Chair Wright turned the time over to Mr. Rob Wood, from HBME, our external auditors, to present the 2023 audit report. Mr. Wood discussed the budget, Trustee Howick asked several questions of Mr. Wood, which he answered the questions associated with the 2023 final audit. Ms. Norman finished the MDA and Ms. Norman and Mr. Wood reviewed and made the necessary changes. Trustee Howick continued to ask several more questions, Mr. Wood expressed his appreciation for the work the District staff has done throughout the year to make the audit process go smoothly.

Mr. Wood stated that the audit had gone very well and that his firm was issuing a clean unmodified opinion. However, there was one State Compliance Finding regarding Budgetary

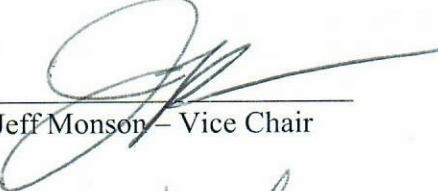
Compliance. Mr. Wood talked about how the transaction in question was on-paper only, and that this finding was not an indication of fraud. He continued to discuss and answer several more questions from the Board. Mr. Wood asked the Board if they had any additional questions. Mr. Wood continued to report on several sections of the report and continued to go through the overall audit. The Board thanked the auditors for their work.

Chair Wright declared the working meeting to be adjourned at 7:29 pm.

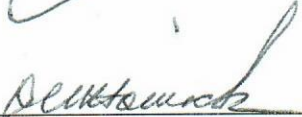
Date: 17 7 24

  
Wade Wright – Chair

Date: July 17, 2024

  
Jeff Monson – Vice Chair

Date: 7-17-2024

  
David Howick – Trustee

MINUTES FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE OQUIRRH RECREATION AND PARKS DISTRICT  
WEDNESDAY JUNE 19, 2024  
ELEMENT EVENT CENTER – NORTH BALLROOM  
5658 S COUGAR LANE (4800 WEST),  
KEARNS, UTAH 84118

Present:

Wade Wright, Chair  
Jeff Monson, Vice Chair  
David Howick, Trustee

Staff Present:

Kevin Schmidt, Executive Director  
Danielle Norman, Controller  
Chris Johnson, Accountant/HR Specialist  
Josh Lawrence, HR Manager  
Kurt Warren, Facilities  
Brad Peercy, Aquatics Manager - Excused  
Jacque Wardle, Recreation Manager - Excused  
Sam Page, Operations Manager - Excused

Others Present:

Rob Wood – HBME Auditor

CALL TO ORDER

Chair Wright called the Regular Board Meeting to order at 7:35 p.m. Chair Wright made a few comments to those present. A heated discussion ensued between Trustee Howick and those present. Trustee Howick stated he wanted it noted in the minutes that he is being cutoff on everything he is trying to discuss. He stated the Chair was not allowing him to speak and he will be voting “no” on everything that is being discussed in the meeting tonight.

Chair Wright stated that he is here tonight to complete the agenda that has been presented. He let Trustee Howick know that they would be discussing only those items on the agenda tonight. Further discussion ensued on the agenda.

Pledge of Allegiance

Citizens Comment

Chair Wright solicited public comments, there was no public in attendance.

Consideration and Recommendation to Approve The 2023 Audit

The Audit was discussed in the working meeting, After a brief discussion, Vice-Chair Monson moved to approve the 2023 Audit from the Independent Auditors as presented. Chair Wright seconded the motion.

Motion carried:

Chair Wright, Aye  
Vice Chair Monson, Aye  
Trustee Howick, Abstained

Chair Wright stated that he asked that the managers not be in attendance tonight, and that the reports are in the packet presented. Trustee Howick asked several questions concerning the Recreation report about the tennis lessons.

#### EXECUTIVE DIRECTOR REPORT

Mr. Schmidt asked if they Board had any questions, Chair Wright asked about the Chomper statue for the outdoor pool. He then thanked the staff for a job well done on Steve Cook's retirement party.

#### Discussion and Possible Approval of Utah Retirement Tier 2 Changes

Chair Wright asked the Board their opinion on the changes. Trustee Howick is opposed, Vice-Chair Monson is open for an adjustment for the remainder of this year and relook at budget for 2025 and adjust, as necessary. Mr. Lawrence read a statement from the URS website. The Board discussed their options and views. The Board and those present then discussed the options presented and how to manage the changes. Vice-Chair Monson moved to approve the URS Tier Two Hybrid Plan where the employee is required to pay .70%, the District will compensate the pay those affected a 1% stipend to offset the cost for the months of July 1, 2024, to December 31, 2024. The District will then decide in the budget season and how to move forward in the coming year of 2025. Chair Wright seconded the motion.

Motion carried:

Chair Wright, Aye  
Vice Chair Monson, Aye  
Trustee Howick, Abstained

#### Approval and Adoption of 2023 Certify Tax Rate – Resolution 2024-02

Vice-Chair Monson moved to approve the 2024 Certified Tax Rate Resolution #2024-02 determining and fixing the property tax rate in the amount of .000877 as presented. Chair Wright seconded the motion. Before the motion was approved, there was a very lengthy discussion on the amount that is being approved.

Motion carried:

Chair Wright, Aye  
Vice Chair Monson, Aye  
Trustee Howick, Abstained

Discussion and possible approval of Comp (teaching) pool was postponed until next meeting.

Consideration and Recommendation to Approve Expenditures over \$60,000

After a brief description of the CCI Expenditure from Kurt Warren, Vice-Chair Monson made a motion to approve the proposed contract from CCI Mechanical Service in the amount of \$142,922.00 as presented. Chair Wright seconded the motion.

Motion carried:

Chair Wright, Aye  
Vice-Chair Monson, Aye  
Trustee Howick, Abstained

APPROVAL OF MINUTES

After a brief discussion, Trustee Howick moved to approve the minutes for the previously held meetings:

May 15, 2024 – Working Meeting  
May 15, 2024 – Regular Board Meeting

Vice-Chair Monson seconded the motion. Motion carried unanimously:

Chair Wright, Aye  
Vice-Chair Monson, Aye  
Trustee Howick, Aye

APPROVAL OF PAYABLES & FINANCIALS

After review, Vice-Chair Monson motioned to ratify the June 5, 2024, payable in the amount of \$273,269.12. Chair Wright seconded the motion.

Motion carried:

Chair Wright, Aye  
Vice-Chair Monson, Aye  
Trustee Howick, Abstained

After review, Vice-Chair Wright made a motion to approve June 19, 2023, payable in the amount of \$161,906.75. Chair Wright seconded the motion.

Motion carried:

Chair Wright, Aye  
Vice-Chair Monson, Aye  
Trustee Howick, Abstained

After review, Vice-Chair Monson moved to approve the December 2023 financials with the balance sheet as presented with the external audit completion. Chair Wright seconded the motion.

Motion carried:

Chair Wright, Aye  
Vice-Chair Monson, Aye  
Trustee Howick, Abstained

Presentation and discussion of the April 2024 Financials were postponed until next month.

Chair Wright moved to go into closed meeting at 8:33 PM to discuss the character, competence or physical or mental health of an individual. Vice-Chair Monson seconded the motion. Motion carried unanimously:

Chair Wright, Aye  
Vice Chair Monson, Aye  
David Howick, Aye


Chair Wright moved to come out of the closed meeting at 9:45 PM. There was no action in the closed meeting.

Next Regular Board Meeting Scheduled for July 17, 2024, at 7:00 PM

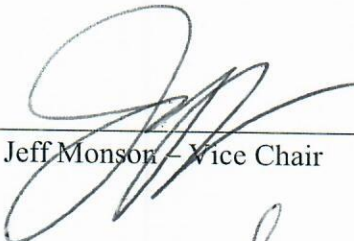
ADJOURN

The Regular Meeting was adjourned at 9:46 PM.

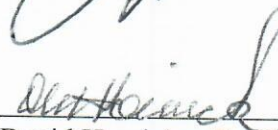
Date: 17-7-24

  
Wade Wright – Chair

Date: 17 July 2024

  
Jeff Monson – Vice Chair

Date: 7-17-2024

  
David Howick – Trustee