MINUTES FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE OQUIRRH RECREATION AND PARKS DISTRICT
WEDNESDAY APRIL 15, 2026
ELEMENT EVENT CENTER
5658 S COUGAR LANE (4800 WEST),
KEARNS, UTAH 84118

Present:
David Howick, - Chair
Jeff Monson - Vice-Chair
Christine Peasley, Trustee

Staff Present:
Kevin Schmidt, Executive Director
Danielle Norman, Controller
Chris Rodgers, HR Manager

Public comments provided by:

Michael Reynolds

CALL TO ORDER

Chair Howick called the Regular meeting to order at 5:30 pm.

Pledge of Allegiance

Citizens Comment

Chair Howick solicited public comments. Michael Reynolds discussed a project that the city of Kearns is contemplating that would offer residents the option to opt-in to an expansion of renewable energy through Rocky Mountain Power.

Consideration and possible approval of McKinstry project

The attendees continued the discussion of the McKinstry project and various project options. The preliminary contract has been reviewed by legal counsel but can't be finalized until the board has decided about which option to proceed with. Further discussion about financing was had, including potentially using a tax-exempt lease purchase (TELP) option which uses the equipment as collateral and often has lower interest rates. Various scenarios were discussed, including buying down the project to have a project payback period of 15 years rather than 20.

The McKinstry representatives outlined the bid process for subcontractors, including site walks and rigorous bid evaluation. They assured the board that subcontractors will be pre-qualified, bonded, licensed, and insured.

After all the questions from the board were answered, Vice-Chair Monson moves to approve the scope of work for option one, including a one-time capital contribution of $285,483. This option includes Boiler Re-pipe, 50M Pool Boiler Replacement, Retro Building Commissioning, Building Envelope Improvements, Clean DX Coils, Rate Schedule Adjustment, Demo and Bubble Net Savings, Mezzanine AHU Replacement, and Activity Boiler Replacement. This motion is

conditional upon securing financing for the project. The motion was seconded by Trustee Peasley. All board members voted “aye.” The motion passed unanimously.

Chair Howick, Aye
Vice-Chair Monson, Aye
Trustee Peasley, Aye

Consideration and Recommendation to Approve Expenditures over $60,000

Vice-Chair Monson moved to approve the change order for Zwick construction in the amount of $20,534.99. The motion was seconded by Trustee Peasley. All board members voted “aye.” The motion passed unanimously.

Chair Howick, Aye
Vice-Chair Monson, Aye
Trustee Peasley, Aye

Trustee Peasley moved to ratify the payment to England Construction in the amount of $217,280.98. Vice-chair Monson seconded the motion. All Board members voted Aye. Motion passes.

Chair Howick, Aye
Vice-Chair Monson, Aye
Trustee Peasley, Aye

Trustee Peasley moved to ratify a second payment to England Construction in the amount of $362,387.94. Vice-chair Monson seconded the motion. All Board members voted Aye. Motion passes.

Chair Howick, Aye
Vice-Chair Monson, Aye
Trustee Peasley, Aye

Approval of Minutes

Vice-chair Monson moved to approve the Working meeting and Regular Board meeting minutes for March 18, 2026, as presented, with correction. Trustee Peasley seconded the Motion. Motion passes.

Chair Howick, abstained
Vice-Chair Monson, Aye
Trustee Peasley, Aye

Approval of Payables and Financials

After review, Vice-Chair Monson made a motion to ratify April 1, 2026, payables in the amount of $609,010.60. Trustee Peasley seconded the motion. Motion carried unanimously: Motion Passes.

Chair Howick, Aye
Vice-Chair Monson, Aye
Trustee Peasley, Aye

After review, Vice-Chair Monson made a motion to approve April 15, 2026, payables in the amount of $76,798.86. Trustee Peasley seconded the motion. Motion carried unanimously: Motion Passes.

Chair Howick, Aye
Vice-Chair Monson, Aye
Trustee Peasley, Aye

Chair Howick moved to approve the March 2026 financials except for the balance sheet, pending the external audit completion, as presented. Trustee Peasley seconded the motion. Motion carried unanimously:

Chair Howick, Aye
Vice-Chair Monson, Aye
Trustee Peasley, Aye

Chair Howick thanked everyone for their participation and contributions and adjourned the meeting at 6:22 PM.

Next Regular Board Meeting Scheduled for May 20, 2026, at 4:30 PM

Date: _____ _____

David Howick - Chair

Date: _____ _____

Jeff Monson – Vice-Chair

Date: _____ _____

Christine Peasley – Trustee

MINUTES FOR THE WORKING MEETING OF THE BOARD OF TRUSTEES
OF THE OQUIRRH RECREATION AND PARKS DISTRICT
WEDNESDAY APRIL 15, 2026
ELEMENT EVENT CENTER
5658 S COUGAR LANE (4800 WEST),
KEARNS, UTAH

Present:
David Howick, Chair
Jeff Monson, Vice-Chair
Christine Peasley, Trustee

Staff Present:
Kevin Schmidt, Executive Director
Danielle Norman, Controller
Chris Rodgers, HR Manager
Kurt Warren, Facilities
Sam Page, Operations Manager - Excused
Jacque Wardle, Recreation Manager – Excused
Brad Peercy, Aquatics Manager - Excused

Call to order

Chair Howick called the meeting to order at 4:31 pm April 15, 2026, at the Element Events Center. The Board of Trustees and management team are present.

Re-branding Update and Discussion of Payables and Financials
Trustee Peasley gave an update on the agency's rebranding project and community survey being done by Penna Powers.

Ms. Norman presented the payables list and prior month's financial reports. They discussed the increased payroll processing fees due to year-end package delivery.

Executive Director Report

Mr. Schmidt presented a change-order request from Zwick Construction due to additional road base needed to fill in holes caused by tree removals. He also provided an update on the pickleball courts with special attention to water drainage.

Mr. Schmidt updated the board on the TRCC funding for the Bubble project. They also discussed upgrades to the locker rooms.

The attendees discussed changes to the organization due to two people retiring and a potential upcoming change to the facilities department structure. They then discussed the upcoming all-staff meetings, and that they will be focused on training and preparing the staff for the summer.

McKinstry Project Update
Mr. Schmidt reminded the board of the recent presentation by McKinstry about the 3 project options, including funding requirements for each option. He then introduced Michael Reynolds, Anna Holmstead, and Alex Grevas from McKinstry to answer any questions the board had about

the 3 options. The attendees discussed the various options, including different potential funding scenarios for each option. McKinstry answered questions about training for the new equipment, site supervision by a McKinstry rep during the entire construction phase, and transfer of documentation and responsibility upon completion of the project.

The meeting concludes with a break before reconvening for the regular board meeting where a final decision can be made.

Chair Howick adjourned the Working Meeting at 5:28 PM.

Date: _____ _____
David Howick - Chair

Date: _____ _____
Jeff Monson – Vice Chair

Date: _____ _____
Chirstine Peasley - Trustee