

MINUTES FOR THE SPECIAL MEETING OF THE BOARD OF TRUSTEES
OF THE OQUIRRH RECREATION AND PARKS DISTRICT
WEDNESDAY OCTOBER 22, 2025
EAST CONFERENCE ROOM OF THE ELEMENT EVENT CENTER
5658 S COUGAR LANE (4800 WEST),
KEARNS, UTAH

Present:

Jeff Monson, Chair
David Howick, Vice-Chair
Wade Wright, Trustee

Staff Present:

Kevin Schmidt, Executive Director
Danielle Norman, Controller
Josh Lawrence, HR Manager
Kurt Warren, Facilities Manager

Chair Monson called the special meeting to order at 4:39 pm on October 22, 2025, at the Element Events Center East Conference Room. Chair Monson stated they would move forward with the discussion on the budget.

Tentative Preliminary Budget Meeting

Mr. Lawrence presented benefits for 2026, noting a 4.6% increase in insurance costs which is lower than most other districts. There was a discussion surrounding the current benefits offered by the district. Mr. Lawrence noted that the current budget did not include Short Term Disability. The group discussed board member compensation and benefits, specifically memberships to the facility.

Mr. Lawrence presented his proposal for adjustments to non-key staff wage ranges. The board discusses the need for market adjustments to retain good employees. The board agreed, noting the overall increase would be approximately 4.8% year-over-year.

Capital Project Discussion

The group moved to discussing Capital projects in the budget. Mr. Schmidt highlighted the need for a major locker room renovation, which was estimated at \$1.9 million in the 2020 Master Plan. The board discusses the feasibility and timing of the renovation, considering the impact on facility users. Wade Wright proposes budgeting for architect fees in 2027 to have detailed plans ready for the project to begin in 2028.

The board reviews other capital projects, including the need for a new snowplow. Mr. Schmidt explains the plan to paint the indoor rec pool area once the bubble is up because of the need to

close that pool to complete the work. The board discusses the need for a new riding lawnmower and the possibility of in-house mowing rather than contracting with the county. The board discusses the need to replace the existing scoreboard in the 50M pool and marquee along the Cougar Ln.

The board discusses the future of the tennis courts, tennis center, and tennis stadium, considering the cost of renovating them, the decrease in popularity of tennis, the need for parking, and the difficulty of having multiple points of entry to a facility. The board plans to make a decision on the tennis courts and stadium during the 2027 budget process, considering the impact on facility users and budget.

Property Tax Revenue Forecast for 2026

The 2026 property tax revenue forecast was reviewed, showing a 2% increase to \$4.9 million. It was noted that even though the district is not raising taxes, potential individual property tax rate may still increase. Mr. Schmidt and Trustee Wright discuss the challenges of predicting tax revenue due to uncertainties in property growth and de-annexation. The board agrees to use historical data to project a conservative budget for 2026, accounting for the de-annexation impact.

The board discusses the impact of not increasing fees on membership revenue and the potential for future fee adjustments. Mr. Schmidt and Trustee Wright discuss the strategic approach to fee increases, considering the impact on members and the need for long-term financial stability.

The board discusses the Friends of Oquirrh budget, noting the minimal income and no financial activity during the year. Chair Monson suggests outlining the Friends of Oquirrh fund and its financial activities in future meetings.

The board discusses an increase to board member compensation and potentially adding funds to the budget for board members' travel and training. Justification for travel and training expenses was discussed, considering the need for professional development. No decision was made at this time.

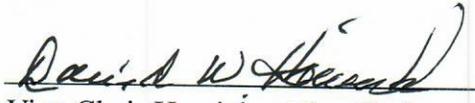
Chair Monson adjourn the meeting and thanked everyone for their contributions and hard work. The meeting concludes with a discussion on the next steps for budget review and future meetings.

Chair Monson adjourned the Working Meeting at 7:05 PM.

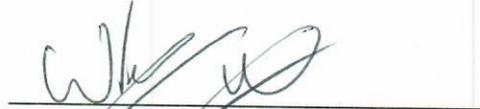
Date: 11 November 2022


Chair Monson – Chair

Date: 11-NOV-2025


Vice-Chair Howick – Vice Chair

Date: Nov 11 2025


Trustee Wright – Trustee