

MINUTES FOR THE WORKING MEETING OF THE BOARD OF TRUSTEES
OF THE OQUIRRH RECREATION AND PARKS DISTRICT
WEDNESDAY AUGUST 20, 2025
ELEMENT EVENT CENTER
5658 S COUGAR LANE (4800 WEST),
KEARNS, UTAH

Present:

Jeff Monson, Chair
David Howick, Vice-Chair
Wade Wright, Trustee

Staff Present:

Kevin Schmidt, Executive Director
Danielle Norman, Controller
Chris Johnson, Accountant/HR Specialist
Brad Peercy, Aquatics Manager - Excused
Jacque Wardle, Recreation Manager
Sam Page, Operations Manager - Excused
Josh Lawrence, HR Manager - Excused
Kurt Warren, Facilities

Public Present:

Wes Fulton – Candidate for Board of Trustees
Christopher Kahl – Candidate for Board of Trustees
Christine Peasley – Candidate for the Board of Trustee

Jeff Monson called the meeting to order at 4:35 pm on August 20, 2025, at the Element Events Center. The Board of Trustees and management team are present. Chair Monson thanked those in attendance. He moved on to general discussion of agenda items.

Chair Monson asked about future agenda items. Trustee Wright asked that we add changes to Policy 1.27 Employee and Board Member Memberships.

Vice-Chair Howick asked about the Rec Center, Chair Monson stated he was working with Ms. Laurie Stringham and when he has information he will share with the Board.

Manager reports

Chair Monson stated they have written reports, but if any had questions for the managers they could ask them.

Chair Monson asked about the accident report, and if this many is typical in the summer months. There was a discussion on membership report and no questions on the HR report.

Chair Monson asked how the end of summer party for staff went, Mr. Schmidt explained that all went well. There was also discussion on recreation activities.

Chair Monson moved onto facilities report; Mr. Warren discussed maintenance that he and his crew have been working on. The Board asked several questions, Mr. Warren explained the repairs made.

Chair Monson thanked all staff for their participation in the Kearns Hometown days Parade.

Mr. Schmidt discussed the landscaping project along Cougar Lane. He stated that Mr. Warren had received three bids, presented the bid from J&J Landscaping, and asked that later in the regular meeting the Board approve that bid to proceed with the project. The Board and Staff discussed the landscaping project. They also discussed the McKinstry project as well. Mr. Warren explained what suggestions they have made so far.

Mr. Schmidt discussed various items from his manager's report. He discussed the air support structure and is working with MSD for the permit. He discussed the Comp Pool project moving forward and getting the contract approved for the demolition and the construction of the new pickleball courts. The Board and Mr. Schmidt discussed several points relating to the contract. Trustee Wright asked Mr. Schmidt to talk with legal counsel and Zwick to clarify some of wording in the contract.

Chair Monson adjourned the Working Meeting at 5:31 PM.

Date: _____

Jeff Monson – Chair

Date: _____

David Howick – Vice Chair

Date: _____

Wade Wright – Trustee

MINUTES FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE OQUIRRH RECREATION AND PARKS DISTRICT
WEDNESDAY AUGUST 20, 2025
ELEMENT EVENT CENTER
5658 S COUGAR LANE (4800 WEST),
KEARNS, UTAH 84118

Present:

Jeff Monson, Chair

David Howick, Vice-Chair

Wade Wright, Trustee

Staff Present:

Kevin Schmidt, Executive Director

Danielle Norman, Controller

Chris Johnson, Accountant/HR Specialist

Kurt Warren, Facilities Manager

Public Present:

Wes Fulton – Candidate for Board of Trustees

Christine Peasley – Candidate for Board of Trustees

Christopher Kahl – Candidate for Board of Trustees

CALL TO ORDER

Chair Monson called the Regular Board Meeting to order at 5:36 p.m. Chair Monson made a few comments to those present.

Pledge of Allegiance

Citizens Comment

Chair Monson solicited public comments.

Chair Monson stated that they would move forward and discuss manager reports.

Executive Director Report

The conversation surrounding the Comp pool demolition and contract with Zwick was continued. Trustee Wright suggested approving the contract amount and authorizing Kevin and legal counsel to negotiate final changes. Trustee Wright also proposed, including a clause for potential bonding increases plus or minus 4% without further board approval.

Chair Monson and Trustee Wright discuss the implications of bonding increases and the need for board reapproval of the contract if significant changes occur.

Kevin Schmidt and Wade Wright discuss the importance of public awareness and the potential for a closing weekend event. Mr. Schmidt communicated to the board what the plan was for communication to the patrons and public for the upcoming demolition. Mr. Warren stated that on September 8, Zwick construction would begin the removal of trees and bushes surrounding the building. Demolition work on the building would not start till Friday the 17th, which is when the permit is anticipated being received. Further discussion on the logistics on the project was discussed.

Chair Monson asked about the climbing wall and if Mr. Schmidt had any updates on that. Mr. Schmidt reported that next week is when they should start bringing the components in and get started. He said they are still waiting on a couple of custom components to work around some existing ductwork. The date that they have told us that they are anticipating coming is August 26.

Mr. Schmidt commented on the Island Celebration and stated all went well, not as many participants as expected, but the movie attendance was the highest all summer. Other items were discussed from the directors' report.

Approval of Payables and Financials – Out-of-Order

Vice-Chair Howick moved to approve the working meeting minutes and regular board meeting minutes for July 17, 2025. Trustee Wright seconded the Motion. All Board members voted Aye. Motion passes.

Chair Monson, Aye
Vice Chair Howick, Aye
Trustee Wright, Aye

After review, Vice-Chair Howick made a motion to ratify August 6, 2025, payables in the amount of \$ 114,964.52. Trustee Wright seconded the motion. Motion carried unanimously: Motion Passes.

Chair Monson, Aye
Vice Chair Howick, Aye
Trustee Wright, Aye

After review, Trustee Wright made a motion to approve August 20, 2025, payables in the amount of \$ 208,283.56. Vice-Chair Howick seconded the motion. Motion carried unanimously: Motion passes.

Chair Monson, Aye
Vice Chair Howick, Aye
Trustee Wright, Aye

Ms. Norman discussed the July financials and stated we are in a very good spot at mid-year and we are on track for our expenses to be under budget at the end of the year. Ms. Norman discussed various other items on the financials.

Trustee Wright moved to approve July Financials. Vice-Chair Howick Seconded the motion. Motion carried unanimously: Motion passes.

Chair Monson, Aye
Vice Chair Howick, Aye
Trustee Wright, Aye

Capital Repair and Replacement Plan

Mr. Warren discussed several capital projects including ordering a new floor cleaning machine, finalizing the HVAC Control System training, and the mobile offices in the 50-meter pool. He then discussed the new UV system update in the indoor rec pool, and the timing of a similar update in the 50-meter pool. He discussed other items on the capital repair list.

Consideration and Recommendation to Approve Expenditures over \$60,000

After discussion Trustee Wright moved to approve the contracted amount with Zwick Construction in the amount of \$1,549,392.00 plus up to 4% of any other associated bonding fees and the documents A141-2014, A142 exhibit A, B, C, D, & E in substantially the form presented while authorizing the executive director and legal counsel to continue negotiating final changes to the documents, provided no revision materially increases the contract sum or increases the contract time without further Board approval. Chair Monson seconded the motion. Motion carried unanimously: Motion passes.

Chair Monson, Aye
Vice Chair Howick, Aye
Trustee Wright, Aye

After Board discussion, Trustee Wright moved to approve the cost of the J&J Landscaping contract in the amount of \$ 66,650.00 including the continued clarification that we provided on some of the items. Chair Monson seconded the motion. Motion carried unanimously: Motion passes.

Chair Monson, Aye
Vice Chair Howick, Aye
Trustee Wright, Aye

Chair Monson Thanked everyone for all your hard work and appreciated everything that you have done.

Chair Monson adjourns the meeting at 6:28 PM.

Next Regular Board Meeting Scheduled for September 17, 2025, at 4:30 PM

Date: _____

Jeff Monson – Chair

Date: _____

David Howick – Vice Chair

Date: _____

Wade Wright – Trustee