MINUTES FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE OQUIRRH RECREATION AND PARKS DISTRICT
WEDNESDAY MAY 20, 2026
ELEMENT EVENT CENTER
5658 S COUGAR LANE (4800 WEST),
KEARNS, UTAH 84118

Present:
David Howick, - Chair
Jeff Monson - Vice-Chair
Christine Peasley, Trustee

Staff Present:
Kevin Schmidt, Executive Director
Danielle Norman, Controller
Chris Rodgers, HR Manager – Excused
Kurt Warren, Facilities

Public comments provided by:

Jackie Martin

CALL TO ORDER

Chair Howick called the Regular meeting to order at 6:20 pm.

Pledge of Allegiance

Citizens Comment

Chair Howick solicited public comments. Ms. Jackie Martin got up to suggest opening concessions and selling merchandise during events, specifically swim meets, in order to generate more revenue for the facility.

Executive Director Report

District Appointed Positions

The attendees discussed the board appointed positions now that Chris Johnson is no longer with the district. They discussed the need to have the Treasurer and Clerk as two different positions and the importance of Segregation of Duties.

Vice-Chair Monson moved to approve Resolution 2026-03, "Resolution of the Board of Trustees of Oquirrh Recreation and Park District for Local Recreation and Park District Appointed Positions," with:

- District Treasurer: Kevin Schmidt
- District Clerk: Danielle Norman
- Records Officer: Chris Rogers
- Election Filing Officer: Danielle Norman and Kevin Schmidt

- Election Clerk: Danielle Norman and Kevin Schmidt

Trustee Peasley seconded the motion. Motion passes.

Chair Howick, Aye
Vice-Chair Monson, Aye
Trustee Peasley, Aye

Consideration and Recommendation to Approve Expenditures over $60,000

Vice-Chair Monson moved to ratify the invoices from Miracle Method for $60,725.00, Zwick Construction for $332,792.28, and England Construction for $260,606.54. All invoices were previously approved by the Chair. The motion was seconded by Trustee Peasley. Motion carried unanimously: Motion Passes.

Chair Howick, Aye
Vice-Chair Monson, Aye
Trustee Peasley, Aye

Approval of Minutes

Trustee Peasley moved to approve the Working meeting and Regular Board meeting minutes for April 15, 2026 as well as the minutes from the Special McKinstry meeting on April 3, 2026. Vice-Chair Monson seconded the Motion. Motion carried unanimously: Motion Passes.

Chair Howick, Aye
Vice-Chair Monson, Aye
Trustee Peasley, Aye

Approval of Payables and Financials

After review, Vice-Chair Monson made a motion to ratify May 6, 2026, payables in the amount of $573,275,74. Trustee Peasley seconded the motion. Motion carried unanimously: Motion Passes.

Chair Howick, Aye
Vice-Chair Monson, Aye
Trustee Peasley, Aye

After review, Vice-Chair Monson made a motion to approve May 20, 2026, payables in the amount of $404,175.13. Trustee Peasley seconded the motion. Motion carried unanimously: Motion Passes.

Chair Howick, Aye
Vice-Chair Monson, Aye
Trustee Peasley, Aye

Vice-Chair Monson moved to approve the April 2026 financials except for the balance sheet, pending the external audit completion, as presented. Trustee Peasley seconded the motion. Motion carried unanimously:

Chair Howick, Aye

Vice-Chair Monson, Aye
Trustee Peasley, Aye

Closed meeting
Chair Howick motioned to go into a closed meeting at 7:31 pm, to discuss litigation, property acquisition, or the character and professional competence or physical or mental health of an individual. Vice-Chair Monson seconded the motion, Motion carried unanimously: Motion passes.

Chair Howick, Aye
Vice-Chair Monson, Aye
Trustee Peasley, Aye

Vice-Chair Monson moved to come out of closed meeting at 8:18 pm. Trustee Peasley seconded the motion. Motion carried unanimously: Motion passes.

Chair Howick, Aye
Vice-Chair Monson, Aye
Trustee Peasley, Aye

Chair Howick thanked everyone for their participation and contributions and adjourned the meeting at 8:18 PM.

Next Regular Board Meeting is tentatively scheduled for June 24, 2026, at 4:30 PM

Date: _____ _____

David Howick - Chair

Date: _____ _____

Jeff Monson – Vice-Chair

Date: _____ _____

Christine Peasley – Trustee

MINUTES FOR THE WORKING MEETING OF THE BOARD OF TRUSTEES
OF THE OQUIRRH RECREATION AND PARKS DISTRICT
WEDNESDAY MAY 20, 2026
ELEMENT EVENT CENTER
5658 S COUGAR LANE (4800 WEST),
KEARNS, UTAH

Present:
David Howick, Chair
Jeff Monson, Vice-Chair
Christine Peasley, Trustee

Staff Present:
Kevin Schmidt, Executive Director
Danielle Norman, Controller
Chris Rodgers, HR Manager – Excused
Kurt Warren, Facilities

Call to order

Chair Howick called the meeting to order at 4:35 pm May 20, 2026, at the Element Events Center. The Board of Trustees and several members of the management team are present.

Payables and Financials

Ms. Norman presented the payables list and prior month's financial reports. They discussed why there were multiple entries on the payables list for payments to URS due to the URS system change and the learning curve associated with that. Ms. Norman assured the board that we are now completely caught up and will stay current with future payroll submissions.

Executive Director Report

Mr. Schmidt presented information about his proposed drought mitigation efforts, including identifying areas where watering can be reduced to conserve as much water as possible. They discussed creating signs to educate the public about the efforts and explain why some outdoor areas may look different this year than they have in the past.

Mr. Schmidt then discussed the plan to submit a proposal for ZAP recreation funding, which only opens every 10 years. He proposed a few options including upgrades to the park play structure and surrounding areas and expanding one of the existing pools to better serve our patrons.

Chair Howick adjourned the Working Meeting at 6:16 PM.

Date: _____ _____
David Howick - Chair

Date: _____ _____

Jeff Monson – Vice Chair

Date: _____ _____

Chirstine Peasley - Trustee